

WALK THROUGH CHECKLIST

The following is a list of items we expect you to take care of, other than normal wear and tear:

- _____ Bathroom to be completely cleaned, inside and out.
- _____ Kitchen cabinets to be cleaned, inside and outside.
- _____ Kitchen floor cleaned.
- _____ Vacuum carpet.
- _____ Clean all woodwork, doors, walls, light fixtures and drapery rods.
- _____ Clean refrigerator, inside and outside, including trays and drawers. Move refrigerator away from the wall and clean wall, the back of the refrigerator, and the floor area.
- _____ Clean stove, inside and outside. Clean the burners, inside oven walls, including the top, the racks and, the broiler tray. Move the stove and clean the wall, the floor and the side of the cabinet next to the stove.
- _____ Remove all garbage and belongings from unit.
- _____ If tenant(s) has (have) storage space or storage closet, clean it completely.
- _____ Completely clean the inside of all closets: Walls, shelves, etc.
- _____ When moving do not drive vehicles (cars, trucks or trailers) on lawn areas. Stay on the blacktop driveway.

Tenant: _____ Date: _____

Tenant: _____ Date: _____

Landlord: _____ Date: _____

Note: If Hardwood Properties does the work, it typically takes our guys 6 hrs @ \$58.00 = \$348.00 to complete the work if **there is NO damages** to property. If we have to clean out unit of debris, you will also be charged additionally for that.